

WILL BE REVIEWED AND APPROVED AT NEXT BOARD MEETING

04/12/2023 Blue River Water and Sanitation Board Monthly Meeting

Called To Order @ 6:00pm via Zoom (link made available on FB page as well as our website)

Board Members Present: Tony Casad, Melanie Stanley, Jim Parks, Josh Cloke

Board Member Absent: None

**Superintendent:** Interim Jim Parks                      Professional Consultant: Jason Carman, RCAC (Absent)

Infrastructure Consultant/Intergovernmental Liaison: Tim Laue (Absent)

**Project Manager, Lane County :** Rob Woodard (Absent)

**Public Present:** None

**Approval of Agenda and Previous Meetings Minutes**

Jim P., motions to approve the Agenda as written, Tony C., 2<sup>nd</sup> All in Favor, Passes Unanimously

Jim P., motions to approve the 03/05/2023 minutes and Josh C. 2<sup>nd</sup> All In favor, Passes Unanimously

**Public Comment:**

None

**Superintendent Report: Interim Jim Parks**

93 active services	Unaccounted for Water (Loss) gals: 2.4M
83 ¾ inch	Max. Daily Demand: 13.0K
8 1-inch	Power used/ Month \$423.00
2 2-inch	# Meters Tested/Repaired 0
2 3-inch	# Leaks Repaired 0
7 inactive or disconnected meters	# of Turn Ons 2

Total Water produced: 2.8M

Total Meter Consumption: 390K

Total Water Sales: 4.5K

Working on getting the propane tank removed from the well property, working on getting the meters vacuumed out, getting the VOC testing set-up to satisfy the testing requirements for the state.

Last month Jim asked about gravel, it was delivered, and the neighbor is happy with that and Jim will be taking his tractor down there and get it smoothed out a little more and leveled.

**Items from Commissioners:**

Commercial meters and rates are still in question and being looked at now that we've been able to track meters back down.

#### Building update:

Civil West is getting the engineering work finished up hopefully in the next couple weeks we'll have that done and permits submitted and things moving, and all done by the end of June.

PWP has done more planting and clean-up, also doing planting on a property next to us and will be doing some mulching on an adjacent property and will be hauling our cottonwoods and chip them up for us.

Jim is asking that we allow him to take the old brass meters to the scrap yard, needs a motion to allow that to happen. Jim will work on tearing one meter apart to see how hard it is to get the plastic out because it will make them worth more money at scrap, so we might be able to get more cash value out of them, the check will be made out to the District once they've been returned to the scrap yard and it will be mailed directly to the district. Tony C., motions to sell the old meters to the scrap yard, Melanie S. 2<sup>nd</sup> All in favor, Passes Unanimously.

#### Commercial Rates

Josh has investigated this a little more, but the thing we seem to be missing still is the usage of the commercial customers. If we can get that into a spreadsheet and can see it on paper and be able to look at it in a format that makes sense, we can make an informed decision. Tony will have a spreadsheet for us by the May meeting.

Engineering study is being finalized by Civil West, hopefully will be coming through in the next few weeks. They should have the majority of the report done by the middle of May and ready for a meeting with the public to be able to show what it will look like and how that new system will look etc. Tony asked Civil West to run a 4 in line to run across Elk Creek to provide water to properties over there that have already been asking for water services, and what do we need to do to include them because they aren't technically in the district boundary. There is enough need on that side to justify the cost of the line extension but we need to figure out how to make sure it's taken care of the right way so the next generation of Board will not be facing the same issues we are and trying to find water meters etc. They are still looking to see if we can add Lazy Days into the Water System, Civil West is talking about the fact that we can get water to the corner of the highway, but they would be responsible to get to the main valve wherever that would be located. The system for that area would be upwards of \$2M to incorporate Lazy days so that is an issue that needs to be addressed by the County and not the District.

Hydrants are the responsibility of the District not the Fire Department or if they will use them, they are required to be in the new plan and will be replaced with the new system. It would be foolish on all our parts to discuss not including hydrants in any plan we do look at; it will increase everyone's insurance rates and create more issues than it is worth.

A Public Meeting will need to be planned with the County and Civil West once we have their report and the actual budget so we can show everyone what it looks like and how things are going to be replaced.

We will need to address the RFP as we go along, thinking that we might be able to get a single contractor for both water and sanitation, but will have to see what the timelines are going to like.

**Treasurer's Report:**

Water Sales \$5,225.00	Deposits: \$6,630.00	Tax Funds: \$0.00
Refunds: \$0.00	Insurance: \$0.00	Installs: \$1350.00
Bills: \$7,935.39	Returned Check: \$ 35.50	Checking: \$10,183.00
Balance After Bills: \$2,247.61		
GIP: \$111,208.00	Savings: \$207,345.00	Total Assets: \$ 328,734.00

Melanie motions to approve the Financials, Josh C. 2<sup>nd</sup>, All in Favor, Passes Unanimously

**Secretary's Report:**

Minutes were sent to the Board prior to the meeting and were approved at the beginning of this meeting.

**Chairs Report**

Need to get the budget worked on and started, it needs to be submitted in June. Tony will get budget sheets together and he and Jim will get the numbers together so we can look over them. Melanie needs to get an email put together for the rest of the Board laying out the dates for that stuff and when the meetings need to be etc.

Jim P., motions to adjourn, Melanie 2<sup>nd</sup>, All in favor, Passes Unanimously

NEXT MEETING IS MAY 3, 2023 6PM VIA ZOOM

Adjourned @ 6:48pm