BLUE RIVER WATER DISTRICT

REGULAR BOARD MEETING MINUTES

October 7, 2026

Meeting Location: O'Brien Memorial Library

Meeting Time: 6:00 PM – 7:00 PM

Meeting Type: Regular Board Meeting

Prepared by: Shanon Goodpasture-Lehr, Secretary

1. Call to Order and Attendance

The regular meeting of the Blue River Water District Board of Directors was called to order at 6:00 PM by Board Chair Jim Parks.

Board Members Present:

- Shanon Goodpasture-Lehr
- Jim Parks
- Kate Donoho
- Dave Hunter
- Sunny Willis

Community Member Present:

- Sara Allen

No Board member absences were reported. No call-in participants were reported.

2. Agenda Review and Approval

The Board reviewed the agenda and meeting materials.

- **Motion:** Sunny Willis moved to approve the agenda. Kate Donoho seconded the motion.
- **Vote:**
  - Shanon Goodpasture-Lehr – In favor
  - Jim Parks – In favor
  - Kate Donoho – In favor
  - Dave Hunter – In favor
  - Sunny Willis – In favor
- **Outcome:** Motion carried unanimously.

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3. Approval of Previous Meeting Minutes

The Board reviewed the minutes from the September 2, 2026, and September 23, 2026, meetings.

- **Motion:** Kate Donoho moved to approve the September 2 and September 23, 2026, meeting minutes. Sunny Willis seconded the motion.
- **Vote:**
    - Shanon Goodpasture-Lehr – In favor
    - Jim Parks – In favor
    - Kate Donoho – In favor
    - Dave Hunter – In favor
    - Sunny Willis – In favor
- **Outcome:** Motion carried unanimously.

4. Public Comment

Community member Sara Allen addressed the Board with the following requests:

- Requested an inspection of her water meter reading and asked that her new meter be replaced.
- Requested an opportunity to review the Superintendent's contract.

Sunny Willis requested that these matters be discussed at a future meeting, noting that the Board is actively working on developing District policies and these matters would be addressed in the near future. No formal Board action was taken during public comment.

5. Superintendent's Report

- **A. Rainbow Water District – Text Alert Service:**
  The Board discussed a text notification service, Text My Gov, being offered through Rainbow Water District. The estimated cost would average approximately $9 per month for the entire District. Dave Hunter expressed concern that the service may not fully meet the District's notification needs and may only be available during regular business hours. The Board agreed that additional information is needed before making a decision. Jim Parks volunteered to gather additional information. The Board also noted that a community member has offered to establish a notification system for the Water District at no cost. No action was taken.
- **B. Water Meter Issue – 91250 Blue River Road:**
  The Superintendent provided an update regarding the water meter and leak issue at 91250 Blue River Road, detailing the timeline of meter replacement and leak repairs. The Superintendent recommended that the District forgive one-half of the outstanding leak amount of $154.00, leaving the customer responsible for $77.00. *(Formal motion and action taken under Item 6.D).*
- **C. Painting and Fencing:**
  The Superintendent reported that bids for painting and fencing are still being gathered.

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6. Items for Commissioners / Board Discussion

- **A. Leak Forgiveness Policy:**
  The Board discussed the need for a District policy addressing leak forgiveness. This matter will be addressed during upcoming policy meetings.
- **B. Kamstrup Meter Data Download Policy:**
  The Board identified the need to establish a policy regarding data downloads from the new Kamstrup meters, to be addressed during an upcoming policy meeting.
- **C. Legal Representation:**
  Jim Parks reported that he had spoken with legal counsel regarding representation for the Water District.
- **D. Leak Forgiveness Motion:**
  - **Motion:** Sunny Willis made a motion for the District to forgive one-half of the outstanding leak amount of $154.00 for 91250 Blue River Road, leaving the customer responsible for $77.00. Kate Donoho seconded the motion.
  - **Vote:**
    - Shanon Goodpasture-Lehr – In favor
    - Jim Parks – In favor
    - Kate Donoho – In favor
    - Dave Hunter – In favor
    - Sunny Willis – In favor
  - **Outcome:** Motion passed unanimously.

7. Officers' Reports

- **A. Treasurer's Report:**
  The Treasurer's report was presented and reviewed by the Board.
  - **Motion:** Shanon Goodpasture-Lehr made a motion to accept the Treasurer's report. Dave Hunter seconded the motion.
  - **Vote:**
    - Shanon Goodpasture-Lehr – In favor
    - Jim Parks – In favor
    - Kate Donoho – In favor
    - Dave Hunter – In favor
    - Sunny Willis – In favor
  - **Outcome:** Motion carried unanimously to accept the Treasurer's report.
- **B. Financial Status:**
  The District's financial status was reported as good.
- **C. District Rebuild Project:**
  An update was provided indicating that the rebuild project is nearing completion.
- **D. Secretary's Report:**
  Open enrollment is open for the District’s insurance policy.

8. Other Business

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No additional business was recorded.

9. Adjournment

- **Motion:** Sunny Willis moved to adjourn the meeting. Kate Donoho seconded the motion.
- **Vote:** Unanimous in favor.
- **Outcome:** The meeting was adjourned at 7:00 PM.

10. Upcoming Meetings

- **Special Meeting:** October 21, 2026, at 6:00 PM.
- **Next Regular Board Meeting:** November 4, 2026, at 6:00 PM (Call-in option available).

Respectfully submitted,

Shanon Goodpasture-Lehr, Secretary

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